



KING OF PRUSSIA DISTRICT

Board of Directors

Cheryl Gebeline-Myers, Chair
Middleman Family Pavilion, CHOP-KOP

Eric Davies, CHA, Vice Chair
Wurzak Hotel Group

Lea Anne Welsh, Past Chair
Korman Communities

John Bown III, Treasurer
Industrial Investments, Inc.

Robert Hart, Secretary
Simon Property Group

Richard Kubach
Kubach Management, LLC

Alexandrea L. Amerine
CBRE, Inc.

Anthony Hamaday
Upper Merion Township

Andrew Horning
Bala Consulting Engineers, Inc.

Peter Karakelian
The Autowash Group, Inc.

David McManus
The Westover Companies

Martha Morales
Valley Forge Casino Resort

Steven M. Powell
Kravco Company

Suzanne Ryan
PECO

James Savard
MLP Ventures

Kathy Sweeney-Pogwist
Brandywine Realty Trust

Eric T. Goldstein
President & CEO

Placemaking Manager

King of Prussia District King of Prussia, PA

Position Overview

King of Prussia is experiencing unprecedented economic growth and urban transformation with over \$9 billion in development projects and CRE transactions since 2010, including mixed-use projects, multifamily housing and retail expansion. King of Prussia District plays a critical role in guiding and supporting this transformation.

We are now seeking a dedicated and skilled **Placemaking Manager** to lead physical improvement and transportation projects, oversee design and construction operations and manage the maintenance of public enhancements throughout the District. This full-time position will report to the Director of Capital Projects and Planning and collaborate closely with internal staff and external partners.

The successful candidate will bring strong leadership and project management capabilities, a background in landscape and site design, landscape maintenance and construction, and a hands-on, team-oriented approach. This is a small, fast-paced organization that values initiative, creativity and a good sense of humor. The ideal candidate must be comfortable managing multiple priorities and working collaboratively to help shape the future of King of Prussia.

Key Responsibilities

1. Manage design, construction and maintenance efforts for all physical improvement and transportation projects.
2. Manage consultants and contractors including landscape architects, planners, engineers, fabricators and construction firms.

3. Oversee the long-term maintenance of existing public realm improvements including landscaping, signage and infrastructure upgrades.
4. Manage vendor contracts and service agreements for landscaping and other physical improvement services.
5. Ensure projects are delivered on time and within budget, and in accordance with all quality and safety standards.
6. Assist the Director of Capital Projects and Planning with securing funding for capital projects through grants, sponsorships and partnerships; manage grant compliance and reporting.
7. Collaborate with the President & CEO and other staff on organizational projects and events as needed.
8. Present project updates and plans to stakeholders, community groups, municipal staff and King of Prussia District's committees.
9. Support communications by providing updates and visuals for newsletters, social media and King of Prussia District's website.
10. Participate in events and serve as a representative of King of Prussia District at public meetings and forums.
11. Help compile information for the annual *King of Prussia District Report to the Community*.

Qualifications

- Bachelor's degree in Urban Planning, Landscape Architecture, Construction Management, Environmental Design or related field preferred.
- Minimum 3 years of experience in public space design, construction management, landscape architecture or related fields.
- Experience in managing capital improvement projects and coordinating with design professionals and contractors.
- Familiarity with sustainable landscape design, maintenance operations and urban infrastructure.
- Strong management skills; capable of managing multiple projects simultaneously.
- Excellent written and verbal communication skills.
- Proficiency with Microsoft Office (Word, Excel, PowerPoint, Outlook for Mac); experience in a Mac-based environment is preferred.
- Knowledge of design software (CAD, SketchUp, Adobe Creative Suite) is helpful but not required.
- Experience working in or with non-profits, municipalities or business improvement districts is a plus.
- A collaborative spirit, attention to detail and ability to work effectively in a small team environment.

Compensation & Benefits

- Salary range - \$50,000 - \$60,000/year.



- Benefits include paid time off, personal days, holidays, medical and dental insurance (90% employer-paid), short- and long-term disability, and a Safe Harbor 401(k) plan with a 5% company match.

How to Apply

Interested applicants should submit:

1. A cover letter outlining your interest in the role
2. Your resume
3. Two short descriptions of recent projects, highlighting your role
4. Salary requirements
5. Three professional references (references will not be contacted without prior notification)

Send materials via email to: **chris@kopbid.com**

Or mail to:

Chris Basler, Director of Capital Projects and Planning

RE: Placemaking Manager

King of Prussia District

234 Mall Boulevard, Suite 150

King of Prussia, PA 19406

NO PHONE CALLS PLEASE.

Application review will continue until the position is filled. Incomplete applications will not be considered.

ABOUT KING OF PRUSSIA DISTRICT

King of Prussia District was founded through an Upper Merion Township Ordinance in 2010 as a not-for-profit, 501(c)3, business improvement district and serves as a catalyst for economic development and job growth. Within its 1,935-acre boundary, King of Prussia District partners with 432 commercial, industrial and multi-family property owners who collectively have over \$2.3B in total assessed property value.

King of Prussia District's mission is to accelerate economic growth by making King of Prussia vibrant, attractive and prosperous. This mission, and our core values – *progressive, determined and fun* – drive the organization's work across five programs: Land Use & Zoning; Marketing & Communications; Physical Improvements; Research & Data Analytics; and Transportation.

More information is available at visitKOP.com | Facebook [@KingofPrussiaDistrict](https://www.facebook.com/KingofPrussiaDistrict) | Instagram [@visitKOP](https://www.instagram.com/visitKOP) | LinkedIn [@KingofPrussiaDistrict](https://www.linkedin.com/company/KingofPrussiaDistrict)

